

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: November 24, 2020

To: Nury Martinez, Council President  
City Council

Paul Krekorian, Chair  
Budget and Finance Committee

From:   
Richard H. Llewellyn, Jr., City Administrative Officer  
Office of the City Administrative Officer

Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY  
PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY,  
NOVEMBER 20, 2020**

On March 17, 2020, Council adopted a Motion (C.F. 20-0147-S46) to transfer \$20.0 million from the Reserve Fund to the General City Purposes Fund under a new account entitled “COVID-19 Emergency Response” in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the Motion, the City Administrative Officer is authorized to spend these requested funds at the direction of the Mayor and provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, an additional appropriation of \$50.0 million was provided from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70.0 million. The transfer was effectuated under Mayoral authority in accordance with Los Angeles City Charter Section 231(i) and Los Angeles Administrative Code Sections 8.29 and 8.30, and subsequently approved by Council on April 29, 2020 (C.F. 20-0501).

On April 30, 2020, an additional \$75.0 million was transferred to the COVID-19 Emergency Response account from the Building and Safety Building Permit Enterprise Fund to fund ongoing COVID-19 response needs, thereby increasing the total appropriation to \$145.0 million. The transfer was effectuated under Mayoral authority and subsequently approved by Council on May 5, 2020 (C.F. 20-0530). In accordance with Council action, \$25.0 million of the \$75.0 million transfer will be dedicated to enhancements to the Senior Meals Delivery Program.

On July 17, 2020, the Board of Public Works approved a transfer of \$75.0 million from the Public Works Trust Fund to the COVID-19 Emergency Response account, as authorized by the Mayor, to meet the City’s ongoing COVID-19 expenditures. Funding allocated to the COVID-19 Emergency Response account now totals \$220.0 million (C.F. 20-0147-S53).

The table below provides a summary of authorized funding from the COVID-19 Emergency Response account for the week ending November 20, 2020. This status report includes changes to the breakdown of approved expenditures according to category. Approved transfers for expenditures are categorized under either General Citywide Response or the Senior Meals Program. Funding requests for Senior Meals are supported by the \$25.0 million allocation in accordance with Council direction, while all other requests will be funded by the remaining funds. As of September 10, 2020, the funding dedicated to the Senior Meals Program has been fully approved for expenditure. Any additional appropriation to departments for Senior Meals will draw from the remaining balance and is subject to approval by the Mayor's Office.

A more comprehensive reporting of the City's COVID-19 response expenditures can be found in an updated report issued by this Office on November 13, 2020, under Council File 20-0147-S38.

Requesting Department	Purpose	Approval Date	Amount
<b>General Citywide Response</b>			
Fire	PPE and disinfectant	11/16/20	\$ 18,139
	Testing site equipment rentals (portable restrooms and hand-washing stations, storage containers, and generators and power supplies)	11/17/20	\$ 139,555
General Services	Daily maintenance costs of Recreation and Parks homeless shelter trailers (through December 2020)	11/17/20	\$ 649,836
Emergency Management	Health care provider services for homeless shelters (through December 2020)	11/19/20	\$ 80,703
<b>Total Approved (Week Ending November 20, 2020)</b>			<b>\$ 888,233</b>
<b>Previous Transfers (March 31 – November 13, 2020)</b>			<b>\$ 204,763,498</b>
<b>Total Funding Approved</b>			<b>\$ 205,651,731</b>
<b>Total Account Funding</b>			<b>\$ 220,000,000</b>
<b>Less: Senior Meals Delivery Program Remaining Allocation</b>			<b>\$ --</b>
<b>Less: Total Funding Approved</b>			<b>\$ (205,651,731)</b>
<b>Remaining Balance</b>			<b>\$ 14,348,269</b>

Should you require any additional information, please contact Samantha Jew at (213) 473-7581 or [samantha.jew@lacity.org](mailto:samantha.jew@lacity.org).

cc: The City Council  
Office of the Mayor  
Sharon Tso, Chief Legislative Analyst  
Jeanne Holm, Office of the Mayor  
Patricia Huber, Office of the City Administrative Officer